



## Day-of Package

- Phone consultation approximately three weeks from wedding date
- Final venue walk through the week of the wedding
  - Review of contracts with vendors
  - Review of venue layout and design
- Review timeline for wedding and rehearsal
  - Review of floral design plan
  - Provide etiquette guidance
- Unlimited phone and email communication to address any questions or issues that arise
  - Coordinate wedding rehearsal
- On the day, I will communicate with all vendors, oversee all set-up, and handle all questions
  - See that all events run according to the timeline (cutting cake, first dances, toasts, etc.)
  - See you off from the venue and wish you a lifetime of happiness!

**\$550 - \$650**



## Partial Planning Package

- Create personalized and prioritized planning checklist
  - Meet regularly to guide planning process (up to 6 meetings prior to ceremony)
  - Budget creation and management
  - Negotiate contracts with vendors
- Manage communication with vendors through the planning process
  - Complete a final venue walk-through
  - Create a venue layout and execute design
    - Manage RSVPs
- Create custom menus with selected caterers or chefs-  
Communicate with DJ/ceremony musicians
- Create customized timelines for all members of the wedding party for the rehearsal and wedding day
  - Unlimited phone and email communication
    - Coordinate wedding rehearsal
- On the day, oversee all vendors, deliveries, and set-up, and act as point person
- See that all rehearsal, ceremony, and reception events run according to timeline and venue policies
- See you off from the venue and wish you a lifetime of happiness!

**\$1,000**



## Full Service Package

- Create personalized and prioritized wedding checklist
- Unlimited in-person meetings to guide planning process
  - Budget creation and management
  - Assist in locating ceremony and reception venues
  - Recommend vendors, negotiate contracts and pricing
- Manage communication with all vendors throughout process
- Assist with design and ordering of invitation, save the dates, and other printed materials
  - Complete a final venue walk-through
  - Create venue layout and execute design
    - Manage RSVP's
  - Recommend wedding favors and manage ordering
    - Provide etiquette guidance
    - Marriage license
  - Communicate with all ceremony musicians/DJ's
- Create personalized timelines for each member of the wedding party for wedding and rehearsal
- Unlimited phone and email communication to address any questions or issues that arise
  - Coordinate your wedding rehearsal
- On the day, I will communicate with all vendors, oversee all set-up, and act as point person
  - See that all events run according to the timeline (cutting cake, first dances, toasts, etc.)
- See you off from the venue and wish you a lifetime of happiness!

**\$1,650**